GOVT. DEGREE COLLEGE, NAGARI   2016-17

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

PART – A

1.   Details of the Institution

1.1.	Name of the Institution	GOVERNMENT DEGREE COLLEGE
1.2.	Address Line 1	NEAR MANDAPAM
	Address Line 2	CHENNAI – TIRUPATI ROAD
		NAGARI
	State	ANDHRA PRADESH
	Pin Code	517 590
	Institution e-mail address	nagari.jkc@gmail.com
	Contact Nos.	9490017135, 8790291506
	Name of the Head of the Institution	Dr. R.RAJENDRA NAIDU
	Tel.No. with STD Code:	08577 - 235359
	Mobile	9490017135
	Name of the IQAC Co-ordinator	Dr. S. A. SALEEM
	Mobile	8790291506
	IQAC e-mail address	Iqac nagari@gmail.com
1.3.	NAAC Track ID (For ex.MHCOGN 18879)	APCOGN 13133
1.4.	Website address	www.gdcnagari.com
	Web-link of the AQAR	www.gdcnagari.com/IQAC

For ex.http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5.   Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.	1st Cycle	B	NA	2007	5 years
2.	2nd Cycle	B	2.48	2014	5 years
3.					
4.					

1.6.   Date of Establishment of IQAC   :   02/08/2007

1.7.   AQAR for the year (for example 2010-11) | 2016-2017 |

1.8.   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12.10.2011)

i.   AQAR | 2014-2015 | (DD/MM/YYYY) | 03-09-2015 |

ii. AQAR | 2015-2016 | (DD/MM/YYYY) | 15-11-2016 |

iii. AQAR | - | (DD/MM/YYYY) | - |

iv. AQAR | - | (DD/MM/YYYY) | - |

v.   AQAR | | (DD/MM/YYYY) | - |

1.9.   Institutional Status

University   State ✓ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✓   No ☐

Constituent College   Yes ☐   No ✓

Autonomous college of UGC   Yes ☐   No ✓

Yes ☐   No ✓

Regulatory Agency approved Institution

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men ☐   Women ☐

Urban ☐   Rural ✓   Tribal ☐

Financial Status   Grant-in-aid [ ]   UGC 2(f) [✓]   UGC 12B [✓]

Grant-in-aid + Self Financing [-]   Totally Self-financing [-]

1.10   Type of Faculty/Programme

Arts [✓]   Science [✓]   Commerce [✓]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify) [   ]

1.11   Name of the Affiliating University (for the Colleges)   [S. V.UNIVERSITY, Tirupati.]

1.12   Special status conferred by Central/State Government – UGC/CSIR/DBT/ICMR etc

Autonomy by State/Central Govt./University   [NA]

University with Potential for Excellence [-]   UGC-CPE [-]

DST Star Scheme [-]   UGC-CE [-]

UGC-Special Assistance Programme [ ]   DST-FIST [-]

UGC-Innovative PG Programmes [-]   Any other (Specify) [-]

UGC-COP Programmes [-]

2.   IQAC Composition and Activities

2.1   No. Of Teachers [04]

2.2   No. Of Administrative/Technical staff [01]

2.3   No. Of students [03]

2.4   No. Of Management representatives [00]

2.5   No. Of Alumni [01]

2.6   No. Of any other stakeholder and [ ]

Community representatives

2.7   No. Of Employers/Industrialists [01]

2.8   No. Of other External Experts   01

2.9   Total No. Of members   11

2.10   No. Of IQAC meetings held   02

2.11   No. Of meetings with various stakeholders No. 01   Faculty 01

        Non-Teaching Staff Students 01 Alumni 01 Others -

2.12   Has IQAC received any funding from UGC during the year? Yes [ ] No [✓]

        If yes, mention the amount   NA

2.13   Seminars and Conferences (only quality related)

        (i) No. Of Seminars/Conferences/Workshops/Symposia organized by the IQAC

        Total Nos 02 International 0 National 0 State 0

        Institution Level 02

        (ii) Themes   Choice Based Credit System

2.14   Significant Activities and contributions made by IQAC

- IQAC initiated steps to promote research activities among the Staff. It took interest in organizing three National Seminars by the departments of History(funded by ICSSR), Economics (funded by ICSSR) and Commerce (funded by ICSSR) in the Institution.
- IQAC encouraged Faculty members to participate in Seminars and to submit research papers in research Journals.
- IQAC has taken steps to make the Campus Ragging free by organizing Awareness and Anti ragging programmes with Police personnel.
- It has taken initiative to organize gender equality programme.
- IQAC has organized seminars on women empowerment and women equality

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

PLAN OF ACTION	ACHIEVEMENTS
Academic Activities ❖ Introduction of Job Oriented Courses ❖ Guest Lectures ❖ Student Seminars ❖ Monthly tests and Assignments ❖ Quarterly, Half Yearly and Pre final Examinations.	• Certificate Course in Web design and Certificate Course in Computer Net working introduced. • Experts in all subjects are invited and Lectures are arranged for the benefit of the Students. • Student Class room seminars are arranged to improve the presentation skills of the students in all departments. • All the Departments conduct monthly tests and Assignments are given in all important topics. • Students benefitted much from these tests and results have increased year after year. For Semester based students two Mid semester examinations are conducted
Student Support Services ❖ NSS	• Voter Enrolment programme conducted • Swatch Bharath Programme is conducted • National Youth Day conducted. • World Aids Rally conducted. • NSS Day celebrated. • NSS Special Camp
❖ NCC	• NCC Cadets attended National Integrated Camps at various places • NCC Cadets participated in Blood Donation Camps.
❖ Library Automation	• The Library is provided with Computer, Xerox machine and Internet facilities.
❖ Sports	• This college Students have won prizes in the various University, State and district level in Track and field events.
❖ District Resource Centre (DRC)	• Students are encouraged to participate in various events under DRC for exposure and to increase communication skills.
❖ Career and Guidance Cell	• Career Development programmes are conducted by the Expert Counsellors from S.V. University, Tirupati.

❖ Women Empowerment Cell	• International Women's Day is celebrated. • Women students are enlightened about their privileges, Legal rights and about Domestic violence women equality etc.,
❖ MANA TV	• All the Departments make their respective students to watch lessons regularly on topics telecast by MANA TV.
❖ Consumer Club	• Meeting was arranged by Consumer Club of the College to enlighten the Students about the rights of the Consumer.

* Attached the Academic Calendar of the year as Annexure.- Attached

2.16   Whether the AQAR was placed in statutory body   Yes   - No ✓

Management   -   Syndicate   -   Any other body   -

Provide the details of the action taken

NA

PART-B

CRITERION-I

1.   **Curricular Aspects**

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
Ph.D.	0	0	0	0
P.G.	01	0	0	0
U.G.	10	02	02	0
P.G.Diploma	0	0	0	0

Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	02	0	0	02
Others	0	0	0	0
Total	**13**	**02**	**02**	**02**

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option**/Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11
Trimester	0
Annual	02 (Add on courses)

1.3 Feedback from stakeholders*

Alumni [✓]   Parents [✓]   Employers [✓]   Students [✓]

Mode of feedback :

Online [ ]   Manual [✓]   Co-operating schools (for PEI) [ ]

* Please provide an analysis of the feedback in the Annexure.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The curriculum is regularly revised by Andhra Pradesh State Council for Higher Education (APSCHE) in cooperation with BOS of University and adopted by the affiliating University i.e., S. V. University, Tirupati. The curriculum is revised after the introduction of Semester System in the Colleges. All the Government Degree Colleges follow this revised Curriculum.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NA

CRITERION – II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
25	20	05	-	-

2.2 No. of permanent faculty with Ph.D.   [14]

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
19	05	06	-	-	-	-	-	25	05

2.4   No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty– 08	Contract Faculty - 01	-

2.5   Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	09	01
Presented papers	02	56	01
Resource Persons	-	03	01

2.6   Innovative processes adopted by the institution in Teaching and Learning:

- Use of LCD Projector
- Use of OHP
- Use of Internet and Web services
- Guest Lectures by the Experts

2.7   Total No. of actual teaching days during this academic year

189

2.8   Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, On line Multiple Choice Questions)

Examination, Evaluation reforms and related norms are stipulated by the Affiliating University only. The Degree colleges have no freedom of formulating regulations regarding examination related matters.

2.9   No. of faculty members involved in curriculum restricting/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Studies – 05 Physics -02 Economics -01 Political Science-01 Commerce – 01		

2.10   Average percentage of attendance of students

73

2.11   Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.,	34	-	14	12	03	85.29
B.Sc.,	51	13	32	03	-	94.11
B.Com.,	118	10	50	27	19	89.83

2.12   How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Providing action plan
2. Encourages Teaching Faculty to attend Orientation Programme and Refresher Course in their subjects.
3. Advices to use the LCD, OHP and Internet to show any Graphical Representation to the students.

2.13   Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	02
Faculty exchange programme	Nil
Staff training conducted by the University	Nil
Staff training conducted by other institutions	Nil
Summer/Winter schools, Workshops, etc.	Nil
Others Orientation for New recruits	Nil

2.14   Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filed during the year	Number of positions filled temporarily
Administrative Staff				
Senior Asst.	01	0	-	-
Junior Asst.	02	0	01	-
Record Asst.	02	0	01	
Technical Staff a. Store keeper b. Herbarium keeper c. Museum Keeper d. Typist	01 01 01 01	0 0 0 01	- - - -	- - - 01

CRITERION – III

3. Research, Consultancy and Extension:

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

1. The IQAC in the College encourages the teaching staff to pursue research activities such as applying for Minor Research Projects and Major Research Projects with the funding Agencies like UGC,ICSSR
2. The IQAC encourages its staff members to apply for workshops and seminars with funding agencies like UGC,ICSSR
3. The IQAC encourages staff members to attend National and International Seminars or Conferences in their respective subjects and publish research papers.
4. The IQAC helps to organize various quality enhancement programmes like anti ragging programmes, women empowerment, environmental awareness, Aids awareness programmes etc., in the Institution.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs.Lakhs	Nil	Nil	Nil	Nil

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	0	02	3
Outlay in Rs.Lakhs	0	0	5.87	38.53

3.4   Details on research publications

	International	National	Others
Peer Review Journals	0	07	03
Non-Peer Review Journals	07	110	-
e-journals	-	-	-
Conference proceedings		06	

3.5   Details on Impact factor of publications:

Range [1-5]   Average [1.5]   h-index [-]   Nos.in SCOPUS [-]

3.6   Research funds sanctioned and received from various funding agencies, industry and other organisations.

Name of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned Rs.	Received Rs.
Major projects	Nil	NA	NA	NA
Minor projects	2017-19	UGC –SERO-HYD 1. Zoology 2. Commerce	Rs.4,27,000/- Rs.1,60,000/-	Nil Nil

Interdisciplinary Projects	Nil	NA	NA	NA
Industry sponsored	Nil	NA	NA	NA
Projects sponsored by the University College	Nil	NA	NA	NA
Students research projects (other than compulsory by the University)	Nil	NA	NA	NA
Any other (Specify)				
Total		UGC –SERO-HYD	Rs.5,87,000/-	Nil

3.7   No. of books published

      (i)   With ISBN No.   `02`   Chapters in Edited Books   `01`

      (ii)   Without ISBN No.   `-`

3.8   No. of University Departments receiving funds from

      UGC-SAP   `-`   CAS   `-`   DST-FIST   `-`

      DPE   `-`   DBT Scheme/funds   `-`

3.9   For colleges   Autonomy   `-`   CPE   `-`   DBT Star Scheme   `-`

      INSPIRE   `-`   CE   `-`   Any Other (specify)   `-`

3.10   Revenue generated through consultancy   `Nil`

3.11   No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	(03) 1.History 2.Economics 3.Commerce	Nil	Nil	Nil
Sponsoring Agencies	NA	ICSSR	NA	NA	NA

3.12   No. of faculty served as experts, chairpersons or resource persons   `08`

3.13   No. of collaborations   International `Nil`   National `Nil`   Any other `02`

3.14   No. of linkages created during this year:

3.15   Total budget for research for current year in lakhs:

      From Funding agency   `Rs.5.87Lakh`   From Management of University/College   `- Nil`

      `Rs.5.87Lakh`

Total:

3.16   No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	NA
International	Applied	Nil
	Granted	NA
Commercialised	Applied	Nil
	Granted	NA

3.17   No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
03	-NA	-NA	-NA	-NA	03	-NA

3.18   No. of faculty from the Institution who are Ph.D. Guides   Nil

and students registered under them   Nil

Nil

3.19   No. of Ph.D. awarded by faculty from the Institution

3.20   No.of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   -   SRF   -   Project Fellows   -   Any other   -

3.21   No. of students participated in NSS events:

University level   150   State level   -

National level   -   International level   -

3.22   No. of students participated in NCC events:

University level   48   State level   02

National level   nil   International level   -

3.23   No. of Awards won in NSS:

University level   [-]   State level   [-]

National level   [-]   International level   [-]

3.24   No. of Awards won in NCC:

University level   [12]   State level   [-]

National level   [-]   International level   [-]

3.25   No. of Extension activities organized

University forum   [-]   College forum   [-]

NCC   [08]   NSS   [10]   Any other   [-]

3.26   Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

Student Centred Activities:
Apart from regular curricular activities, the following Co-curricular and Extra Curricular activities are held.

- " Entrepreneurship Training Camp"
- "**VANAM-MANAM**" a massive Tree Plantation Programme
- " **SANKARAM BADI JAYANTHI**" birth anniversary, the writer of "Maa Telugu Talliki Malle Poodanda"
- Celebrated **TELUGU BASHA DINOSTHAVAM** on the occasion of birth anniversary of "GIDUGU RAMAMOORTHY".
- International Vernacular day (Mother tongue day) is conducted.
- An awareness Programme on "**DOMALA PAI DANDAYATRA**" (eradication of mosquito menace) as per the guidelines issued by the Commissioner of Collegiate Education (CCE).
- Various Programmes and Competitions are conducted on the occasion of **Krishna River Pushkaras** (Festival of River conducted once in 12 Years like Kumbh Mela)
- Conducted a workshop with students on **"Mobile Banking and Net Banking**", by Sri.Mala Kondaiah, Manager, SBI, Nagari Branch.
- Celebrated National Library Week

- Awareness Programme on "**Anti-Corruption**" on the occasion of Vigilance Week.
- A 5day training Programme on **"Cashless transactions"** for 40 Students.
- Dr. M. Narasimhulu, participated in wonder book of world records on the topic Sri Ramanujacharyulu –visistadhytham- Telugu literature.

CRITERION – IV

4. Infrastructure and Learning Resources

4.1   Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17.16 acres	-	-	17.16 acres
Class rooms	14	1	UGC	15
Laboratories	9	Nil	-	9
Seminar Halls	Nil	Nil	NA	NA
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. In lakhs)	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil

4.2   Computerization of administration and library

1. The office is provided with computers and Internet facility to submit any administrative information on line.
2. Library automation through e-grandhalaya 3.0 software is under process.
3. Library is provided with Internet connection.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value Rs.	No.	Value Rs.	No.	Value Rs.
Text Books	13178	952,000	74	35160	13252	987,160
Reference Books	2255	248,332	10	3000	2265	251,332
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	21	45,987	Nil	Nil	21	45,987
e-journals	Nil	Nil	Nil	Nil	Nil	Nil
Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video (free)	81	Given with books	Nil	Nil	Nil	Nil
Others (specify) University handbook	Nil	Nil	Nil	Nil	Nil	Nil

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	171	133	-	10	-	02	12	14
Added	Nil	-	-	-	-	-	-	-
Total	171	133	-	10	-	02	12	14

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. A certificate course in Net working. (for students)
2. A certificate course Web designing / Web programming for students
3. Network resource centre is functioning to provide internet access & related activities.

4.6 Amount spent on maintenance in lakhs:

i.	ICT	Rs. 8,000
ii.	Campus Infrastructure and facilities	Rs.6020
iii.	Equipments	Rs.9200
iv.	Others	Rs.2,79,234
	Total	Rs.3,02,454

CRITERION – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

- Students are advised to enrol for the programmes conducted by Jawahar Knowledge Centre (JKC)for acquiring related job skills and English Language.
- Students are encouraged to participate extensively in the programmes conducted by NSS, NCC, ECO Club, Red Ribbon Club, Anti ragging Cell, Career Guidance Cell and Women Empowerment cell.
- Students are encouraged to take part in the activities like Essay writing, Cultural activities organized by the District Resource Centre to develop their language skills.
- Coaching and study material for P.G. Entrance Examination provided by 07 departments at free of cost to enable them to pursue higher studies.

5.2   Efforts made by the institution for tracking the progression.

- The respective departments maintain the information regarding the progression of their students.
- The Alumni association is also gives information about the progression of the students into Jobs and into higher studies.
- The Career and counselling centre and Jawahar Knowledge Centre also provides some information about the progression of students.

5.3   (a)   Total Number of students : 2016-17

UG	PG	Ph.D	Others
688	65	Nil	Nil

(b)   No. of students outside the state

19

(c)   No. of International students

NIL

Men

No.	%
465	62

Women

No.	%
288	38

Last Year 2015-16							This Year 2016-17						
General OC	SC	ST	OBC	Minority	Physically Challenged	Total	General OC	SC	ST	OBC	Minority	Physically Challenged	Total
UG:21	263	16	392	11	01	704	UG:19	262	21	374	11	01	688
PG:01	11	01	19	-	-	32	PG:02	21	01	41	-	-	65

Demand ratio : 1:1   Dropout 6%

5.4   Details of student support mechanism for coaching for competitive examinations (if any)

1. Coaching for PG-CET (Chemistry) is provided
2. Coaching for PG-CET (Physics) is provided
3. Coaching for PG-CET (Zoology) is provided
4. Coaching for PG-CET (Commerce) is provided
5. Coaching for B.Ed., Entrance Examination.
6. Coaching for Bank Clerks
7. Training is given by JKC in communication and employability skills.

No. of student beneficiaries $\boxed{250}$

5.5   No. of students qualified in these examinations

NET $\boxed{-}$ SET/SLET $\boxed{-}$ GATE $\boxed{-}$ CAT $\boxed{-}$

IAS/IPS etc $\boxed{-}$ State PSC $\boxed{-}$ UPSC $\boxed{-}$ Others- PGCET/EDCET $\boxed{62}$

5.6   Details of student counselling and career guidance

> 1. A Programme on Communication Skills by Dr. K. Padmanabha Chetty, Lecturer in English (Retired) on 8-7-2016
> 2. A Programme on Personality Development by Honourable Judge Sri C. Muralidhar on 27.08.2016.
> 3. A Programme on Career Opportunities by Dr. Dhandapani and Sri K. Nagaprabhakara Rao on 08.12.2016.

No. of students benefitted $\boxed{195}$

5.7   Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	78	15	23

5.8   Details of gender sensitization programmes

> Under the auspices of Women Empowerment Cell the following events are arranged.
>
> - Programme on health, nutrition, fitness during pregnancy
> - women's equality day – essay writing and elocution competition
> - Programme on gender sensitization.
> - Celebration of International Women's day.
> - Conducted awareness programme on "**Anti-Ragging**" in cooperation with Women Empowerment Cell. Local Sub Inspector of Police Sri Vikram and SHE team police officer Smt. Girija Participated.

5.9   Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level   National level   International level

$\boxed{98}$ $\boxed{01}$ $\boxed{-}$

Sports & Games:

Mr. G.Ashok II B.Sc., participated in South Zone Inter University Chess Tournament at Veltech University, Chennai. Mr .S .Deva II B.Com, selected for South India Inter University Hand ball tournament at Alagappa University. Mr. M .Ajay I B.Sc. secured Bronze medal in the A. P. Athletic Meet at Vijayawada.

No. of students participated in cultural events:

Cultural Events:

2016-17 Cultural & Literary Competitions:

- Poetry workshop
- Telugu Language day
- International Telugu language day

DISTRICT RESOURCE CENTRE:

Under the guidance of Sri T.Narasimhulu, Coordinator, the following cultural activities are organized by DRC.

1. Folk / Classical song Competition   2 .Folk / Classical dance Competition
3 Rangoli Competition   4.One Act play   5.Mono action
6. Instrumental Music.
     Students from various Government Colleges participated and prizes were given to the winners.

Kum P.Anjali won District level prize on the topic "e-governance" at the DRC meet held at GDC (M) Srikalahasti.

RED RIBBON CLUB: Activities:

1. International Yoga Day 2. Swatch Bharath Programme 3. Vanam Manam (Tree Plantation) 4. Blood Donation Camp 5. Awareness Programme on Toilets.

5.9.2 No. of medals/awards won by students in Sports, Games and other events.

Sports: State/University level   National level   International level

03		Nil		NIL

Cultural: State/University level   National level   International level

-		-		-

5.10   Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution (Poor boys fund)	23	23,000/-
Financial support from government (Scholarships)	519	21,89,753/-
Financial support from other sources (Endowment and Proficiency prizes)	70	30,000/-
Number of students who received International/National recognitions	Nil	NA

5.11   Student organised/initiatives

Fairs : State/University level   National level   International level

| - | | - | | - |

Exhibition: State/University level   National level   International level

| - | | - | | - |

5.12   No. of social initiatives undertaken by the students: 15

Social Initiatives undertaken by the Students:

NSS College Unit:

Under the guidance of NSS Programme Officer Sri P.S.Rao, a 07 day camp is held at Chintalapatteda Village during16th February to 22nd February 2017. In this camp the NSS volunteers enlightened the villagers on various programmes like Health awareness, Surrounding Cleanliness and Personal Hygiene.

NSS Other activities:

1. Clean and Green   2. Blood donation Camp   3.NSS Day Celebration

4. AIDS Day Rally   5.Garden Cleaning   6.National Ekta Diwas

7. Srivari Seva Programme   8.Voter Enrolment Programme   9.Voter's Day Celebration

10.Manam Vanam Programme 11. Awareness on Digital transactions 12. Domalapai Dandayathra

Scouts and Guides:

A total of 185 Rangers and Rovers in 3 batches rendered their services at TTD New Year celebrations-2017, Pongal Festival celebration 2017 and TTD Summer Camp Services 2017.

.NCC College Unit:

Sri M. Sreenivasulu is both Librarian and the NCC Officer in our College. Celebrated "International Yoga Day" in Cooperation with NCC wing. Organized Awareness Programme to the NCC Women Cadets. NCC cadets also participated in the following programmes.

1. Republic Day Celebrations   2. AIDS Awareness Programme

3. Clean & Green Programme   4. Blood Donation Programme

5.13   Major grievances of students (if any) redressed: **Yes**

Date	Grievance	Whether redressed/not
30-06-2016	For replacement of Tube lights, repair of switch boards and fans	Redressed
20 -08-2016	For Providing Potable drinking water.	Redressed
8-12-2016	For fixing broken Benches in the class rooms	Redressed

CRITERION – VI

6. Governance, Leadership and Management

6.1   State the Vision and Mission of the institution

> The Institution is situated in rural area has been striving to promote professionalism and academic excellence. The NAAC assessment and Grade mirrors the institutional efforts in the overall academic scenario and how best it can re-orient itself to the cause of creating and promoting academic excellence among the stakeholders.
> - Inculcate scientific temperament among the Students.
> - Promoting the use of ICT Technology and web services.
> - Contribution to National Development
> - Fostering Global Competencies among students
> - Inculcating value systems among students
> - Quest for Excellence

6.2   Does the Institution has a management Information System

No.

6.3   Quality improvement strategies adopted by the institution for each of the following.

6.3.1 Curriculum Development

> The Institution has limited role in the development of Curriculum in any Subject. But the Board of Studies for each Subject in the University will include or delete any topic of importance periodically and circulates it to the Affiliated Colleges.
>
> All the components of the Syllabus, both theory and practical part are decided by the Board of Studies of the respective subjects under guidance of Andhra Pradesh State Council for Higher Education (APSCHE).

6.3.2 Teaching and Learning

- The Faculty use different teaching methods and techniques to present their subject topics to the students by using power point presentation.
- Faculty use LCD projectors and OHP transparencies to enhance the learning experience.
- Students are encouraged to participate in Class room Seminars and in different Literary competitions held at different platforms like District Resource Centre, Yuvatharangam etc., to give a rich learning experience to the students.

6.3.3 Examination and Evaluation

- All courses in the Institution follows Semester examination system as per university regulations.
- The examination fee paid online by students
- The evaluation process of theory papers is done as per the standard procedures set by the Affiliating University.
- The practical examinations are conducted in the Institution and evaluated by the External Examiners appointed by the Affiliating University.

6.3.4 Research and Development

1. Sri M. Narasimhulu, Department of Telugu and Sri G.Tirumala vasudeva Rao, Department of History are awarded Ph.D degree by S. V. University, Tirupati
2. The following Lecturers Published research publications with ISBN NO.
   1).Dr. K. Manohar -6; 2) Dr. C.S. Sukumar Reddy-9; 3)Smt. A.Devaki -4; 4) Dr. G.Tirumalaiah-7; 5)Dr. G.Gangaiah-5; 6) Dr. M. Bhaskar Reddy – 2; 7) G. Tirumala vasudeva Rao-5; 8)Sri T. Narasimhulu-4; 9) Dr. C. Ramana Reddy -01; 10)Sri P.S.Rao-01; 11)Dr. K. Sridevi -02

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6	1. Under RUSA Programme an Amount of Rs.60.0Lakh has been sanctioned for Library, ICT and infrastructure development. 2. An amount of Rs.70.0 Lakh is sanctioned for construction of Physics ,Zoology Labs and Class rooms. 3. An amount of Rs 70.0Lakh is sanctioned for repairs and renovation.

In Higher Education Institutions in Andhra Pradesh State, the Principal is the Manager of Human resources available. In this colleges Faculty and students are the human resources. Faculty prepare the students to complete their studies and progress into higher education or Jobs.

Time Schedule is One academic year	• Students are managed by giving an annual time table to run the classes according to a time frame. • Faculty submits Annual Academic plan to complete the syllabus and to prepare the students to take University exams. • The student Support Services like NCC, NSS, UGC Add on Certificate courses will add value to the Degree. Eco-club activities, Blood donation Camp, AIDS awareness Programme will serve the community. • After completion of the Degree these students become successful human resources to take part in the development of the country at large.

6.3.7 Faculty and Staff recruitment

1. Recruitment of faculty is done by Commissioner of Collegiate Education through A.P. Public Service Commission.
2. Non-teaching staff are recruited by APPSC and District Selection Committee (DSC)

6.3.8 Industry Interaction/Collaboration

Nil.

6.3.9 Admission of Students

Admission of students into the Institution is made on the basis of Merit and SC, ST, BC and women reservations.

6.4 Welfare schemes for

Teaching	Medical reimbursement/health cards by State Government.
Non teaching	Medical reimbursement/health cards & festival advance by State Government.
Students	Social Welfare Scholarships by State Govt., Poor boys fund, Proficiency prizes, Endowment prizes by the College, Staff and old students.

6.5   Total corpus fund generated | NA |

6.6   Whether annual financial audit has been done   Yes [ ]   No [✓]

6.7   Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Guidance Cell (CCE)	Yes	IQAC
Administrative	Yes	Regional Joint Director	Yes	College Committees

6.8   Does the University/Autonomous College declare results within 30 days?

For UG Programmes   Yes [-]   No [✓]

For PG Programmes   Yes [-]   No [-]

6.9   What efforts are made by the University/Autonomous College for Examination Reforms?

- Online system is introduced for submitting of examination application and payment of fees.
- Hall tickets are downloaded through online.

6.10   What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges?

The Commissioner of Collegiate Education chooses certain Affiliated Colleges based on certain criteria in each District of Andhra Pradesh and advises them to go for autonomous state. The respective College prepares proposals and submits them to the U.G.C through the Commissioner.

6.11   Activities and support from the Alumni Association

. The Alumni Association members occasionally meet the Principal to discuss the developmental activities in the College. Their role is limited to advisory and limited material support. They also participate in the important Rallies like World Aids Day Rally, National Voters day, World Diabetic Day conducted by the Institution.

6.12   Activities and support from the Parent –Teacher Association

> Parent Teacher Association Meeting is held and discussed the Welfare measures and improvement of facilities to the students.

6.13   Development programmes for support staff

> - Training and Orientation Programmes, are organized for support staff for online submission of Salaries of the Staff of the Institution.

6.14   Initiatives taken by the institution to make the campus eco-friendly

> - The Eco Club, NSS & NCC wings contributed to maintain Environmental balance in the campus.
> - Vermi compost pit is established by the Department Of Zoology.
> - Department of Botany insisted on use paper Cups and Bags in the college premises by avoiding plastic cups and bags.
> - Department of Botany developed Garden and maintain greenery in the college premises. Swatch Bharath programme is conducted and 200 plants are planted in the campus

7.   Innovations and Best Practices

7.1   Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1. Regular visits to upper primary school to inculcate interest in studies, awareness on dropouts.
> 2. Started new endowment prize in the Department of English.
> 3. Constituted the Proficiency Prizes.
> 4. The students make bouquets and garlands for use in Seminars conducted in the College.

7.2   Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken
To construct additional Class rooms.	Construction of Additional class rooms is under progress
To construct compound wall to avoid encroachments into the college campus	Requested Sports Authority of Andhra Pradesh to construct compound wall
To install Solar Energy Panels in the Laboratories.	Installed Solar energy panels (1500 VA) to the Physics laboratory
To construct a Seminar Hall in the Institution	A big class room constructed under UGC funds is converted in to a Seminar Hall
Rs.35.0 Lakh is allocated to construction of e-class rooms, providing computers and Digital boards, Audio-visual equipment in the College.	E- Class room construction is under progress under RUSA funds
Rs.15.0 Lakh is allocated for construction of additional class rooms	Construction of Additional class rooms is under progress
To provide infrastructure facilities like furniture, cots etc., in the Women's Hostel	Provided furniture to women's hostel being maintained by the Social welfare dept.

7.3   Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

> Annexure I,II enclosed

* Provide the details in annexure (annexure need to be numbered as i,ii,iii)

7.4   Contribution to environmental awareness/protection

- The Eco Club, NSS & NCC wings contributed to maintain Environmental balance in the campus.
- Vermi compost pit is established by the Department Of Zoology.
- Department of Botany insisted on use paper Cups and Bags in the college premises by avoiding plastic cups and bags.
- Department of Botany developed Garden and maintain greenery in the college premises. Swatch Bharath Abhiyan is conducted and 200 plants are planted in the campus

7.5   Whether environmental audit was conducted?   Yes ☐   No ☑

7.6   Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis:

Strengths:

- ❖   We have sufficient land with an extent of 17.16 acres.
- ❖   The institution has own building.
- ❖   The Institution has total number of 753 students in Eleven Courses.
- ❖   Apart from Conventional Courses, we have restructured courses like B.Com (Computer Applications and B.Sc (Computer Science). We are also having UGC Add-on courses (Web Design and Computer Networking). The College also offering Certificate Courses like Tally, PC Software and 'C '-Language, Spoken English and Communication Skills.
- ❖   The Institution has 29 sanctioned posts in which 25 members are Regular Lecturers and 1 member is Contract Faculty. Among the faculty working in the Institution, 14 members are having Ph.D Degree.
- ❖   College conducts Add-on Courses in Web Design, Computer Networking, 'C'-Language which promotes the student skills suitable to present job markets.

Weaknesses:

- ❖   We need 24 Classrooms to run all the programmes. But at present, we have only 15 classrooms.
- ❖   Dropout rate is 5%.
- ❖   As the institution is located in the backward area, the socio-economic conditions of the parents are low. Most of the students are from SC,ST, BC and minority categories.Majority of the students are first generation students.

Opportunities:

❖ This year, JKC Mentor was appointed by CCE, Vijayawada and Skill Development Centre was sanctioned to our college. By using these two opportunities we will enhance the employability skills of the students.

❖ The institution has meagre dropout rate of 5%. It may be arrested by conducting various need based certificate courses like Tally, Spoken English, and Communication Skills, 'C' Language etc.., which attracts the students towards College.

❖ By improving basic infrastructure of the college, we will be in a position to enhance the quality education through modernized technology.
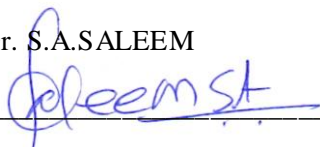
Threats:

❖ As public evinces more interest in technical education the feature of general education is facing several problems. Majority of the intelligent students of the qualifying examination prefer to join Technical courses, like B.Tech and only average or below average pupils only seek admission in general education.

8. Plans of institution for next year

- RUSA sanctioned Rs.2crore and released Rs.50Lakh initially.
- An amount of Rs.35 Lakh for construction of e-class rooms, providing computers, Digital equipment like electronic boards , Audio-Visual equipment etc.,
- Rs.15Lak is earmarked for development of infrastructure facilities.
- To construct additional Class rooms.
- To construct compound wall to avoid encroachments into the college campus.
- To provide infrastructure facilities like furniture, cots etc., in the Women's Hostel
- To install Solar Energy Panels in the Laboratories.
- To construct a Seminar Hall in the Institution..

Name Dr. S.A.SALEEM   Name Dr. R.RAJENDRA NAIDU

_____   _____

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

ANNEXURE - I

AQAR 2016-17
BEST PRACTICES

BLOOD DONATION: SERVICE TO THE COMMUNITY

1. GOAL:

Academicians strongly believe that traditional classroom instruction with community-service enhances the learning experience of the students and civic participation. The college's focus for community improvement and engagement connects academic program with community service.

The context:

Service to Community in the fields of literacy health, hygiene and agriculture is the need of the hour in India. So, students, faculty and community partners can forge linkage between theory and practice, between knowledge and action and between the resources of institution and the community development.

2. Practice:

Government Degree College, Nagari organizes regular blood donation camps, during the last four years, in collaboration with Lions Club and the Government Hospital. The Institution aims at ensuring easy accessibility and adequate supply of safe and quality blood and blood components collected from voluntary blood donors, particularly this college Students to those in need. The blood is stored and transported under optimum conditions with the help of Government Hospital technical staff. Transfusion is always under the supervision of trained personnel. Under the policy, blood transfusion is available to people irrespective of their economic or social status. Total Quality Management approach has ensured smooth conduct of Blood Donation Camps.

3. **Evidence of Success:**

The voluntary blood donation camps have resulted in great impact on the students as well as teachers. In every Blood Donation Camp more than150 Students and other Volunteers from NCC, NSS, RRC have donated Blood. The impact is also apparent on personality development, moral education and on civic responsibility and is reflected in reduced indiscipline and enhanced sense of the responsibility among the students towards the college. It has also created a sense of managerial ability among the students for organizing such type of events in the college.

4. **Problems encountered:**

Obstacles faced include: Being a Rural and backward area, Nagari, has inadequacy of resources. Students particularly women students are not well fed but under weight and malnourished. Non-availability of any strategies of latest technology for operating the blood transfusion services and lack of extensive awareness programs.

NOTE:

Community is engaged for raising financial resources for required conducting various programmes of blood donation successfully. Efforts are also made to make the blood transfusion services viable through non-profit recovery system.

ANNEXURE – II
AQAR 2016-17

BEST PRACTICES

Training of Women students in floral arrangement:

This training of decoration, beautification, bouquet making is undertaken by the Women empowerment cell in the Institution.

1. Goal:

The main object of this practice is they can keep their homes clean, tidy and in a well decorated way. We feel that making women students aware of home decoration, beautification, bouquet making is the first priority and remains for lifelong. Hence we taught the women students the technique and the methods of floral arrangement. It also creates and aesthetic sense in their households. This training also creates an opportunity for them to exploit their skill for commercial purpose.

2. The Context:

Since the students come from rural poor and illiterate background, they may not be aware of many things that are related to richness. Beautification and decoration, housekeeping are such practices related to rich people. Today's girls are tomorrow's home makers. Therefore it is thought that if these skills are taught to them, they may benefit from the skills in future. Hence it is decided to take up training the women students in floral arrangement.

3. Practice:

The women students are asked to collect various types of flowers available from their surroundings, both wild and grown in gardens. In response this and the students brought many varieties of flowers. The women

Faculty of the Women empowerment cell taught them the techniques of floral arrangement and bouquet making. These skills were used when the students made floral arrangement for the three National Seminars conducted in the institution.

4. **Evidence of success:**

The students were enthusiastic throughout their training period. All the floral arrangement s made during the Seminars and the flower bouquets handed over to the Dignitaries are prepared by the students. This arrangement saved the Seminar Organizers thousands of rupees. Many people appreciated the efforts taken by the students in the Stage and Seminar hall floral arrangement.

5. **Problems encountered:**

In the beginning the students were very slow in learning as they hail from a rural background. But women are naturally adept in learning flower arrangement techniques. This floral arrangement skill is taught in cities only and the art belong to urban areas. But as the students have shown much patience and developed the flower arrangement skills.

6. **Note:**

It is one of the efforts of the Women empowerment cell to create a dignified way of teaching a skill to women students to exploit the skill for commercial use.

PART – B
ANNEXURE
AQAR 2016-17

CRITERION – 1

FEED BACK ANALYSIS

A total of 100 Students, Alumni and Parents are given different questionnaires and feedback is taken from them.

1. ## STUDENTS:

   75% of the students expressed those facilities regarding class rooms and infrastructure is good. Regarding NSS and NCC 60% of the students expressed that they are good. Regarding completion of syllabus, interest generated by the Faculty, depth and content of the subject and different teaching methods used, majority of the students felt that they are very good. In case of Curricular, extracurricular activities in the College and regarding Sports/Games facilities, majority of the students expressed that they are good. All the students opined that the Library and learning resources in the college are very good.

2. ## PARENTS:

   Most of the parents belong to the Agriculture sector and only a few are self employed. Majority of the parents expressed that the Courses offered and facilities in the College are useful their wards. They also expressed good opinion about the Infrastructure facilities available in the Institution. They also expressed that implementation of reservations in the admissions is good. Regarding safety of Women students and implementation of anti ragging measures is good. All the Parents felt that Government Scholarships and Poor boy's fund implemented good. All the parents expressed good opinion regarding transport, sanitation and drinking water facilities in the Institution. Lastly, majority of the parents felt that their ward's overall performance is good in the Institution during their period of study.

3. ALUMNI:

A cross section of Alumni who completed their Course of study in different academic years is approached for their opinion on various aspects of the Institution.

80% of the Alumni expressed that they attend the Alumni Association gathering randomly. Majority of the Alumni admitted that their role in the development of the Institution is limited to advisory support only. They expressed that the College Administration listens to their suggestions. Majority felt that there is a good change in Infrastructural facilities over a period of time. All of them expressed that Library facilities for student development and progression into higher studies are good. Alumni expressed good opinion regarding Gymnasium. All the members of the Alumni expressed over all good opinion about the Institution.

S.No	Class work Schedule for Under Graduate (U.G.) Courses	2016 -17 (Academic Year)
1	Commencement of **III Year** Classes	16.06.2016 (THURSDAY)
2	Dasara holidays	02.10.2016 to 12.10.2016 (SUNDAY) (WEDNESDAY)
3	Submission of **Return of Matriculates** relating to Academic year 2016-17	10.10.2016 (MONDAY)
4	Commencement of the Colleges for II Term	13-10-2016 (THURSDAY)
5	Last date for receipt of Three Year Degree Examination application forms for **March/ April – 2017**examinations together with prescribed fee in the office of the Controller of Examinations	15-11-2016 (TUESDAY)
6	**Sankranthi Holidays**	08-01-2017 to 17-01-2017 (SATURDAY) (TUESDAY)
7	Commencement of the class work	18-01-2017 (WEDNESDAY)
8	Commencement of Online **English Examinations**	23-01-2017 (MONDAY)
9	Commencement of **Practical Examinations for III year**	01-02-2017 (WEDNESDAY)
10	Last day of Instructions for III year Degree	28-02-2017 (TUESDAY)
11	Commencement of Theory Examinations for **III year** Degree	06-03-2017 (MONDAY)
12	Last working day for **third year degree** of 2016-17	22-04-2017 (SATURDAY)
13	**Summer Vacation**	23-04-2017 to 11-06-2017 (SUNDAY) (SUNDAY)
14	Commencement of the class work for the Academic Year i.e. **2017-18**	12-06-2017 (MONDAY)